

Validation Officers

The individual being vetted must provide Photographic ID and Proof of Address to the Validation Officer. This is so the VO can verify for the office that the documents match the applicant. The VO confirms the applicant achieves 100 points with the documents provided. If so, then completes the below section if not, request the applicant provides a different document/ID that does.

The below are illustrations only, they are not the actual documents.

100 Point ID Check – OVER 18s

Applicants for NVB Vetting must satisfy the 100-point check for their application to be processed.

Please submit one document from Table 1 accompanied by one or more from Table 2.

Any combination must be equal to or exceed 100 points.

Proof of address not older than 6 months must be included with all applications

<u>TABLE ONE</u>		
<u>Identification</u>	<u>Score</u>	<u>Tick</u>
Irish driving or learner permit (new credit card format)	80	
Irish Public Service Card	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	50	

<u>TABLE TWO</u>		
<u>Identification</u>	<u>Score</u>	<u>Tick</u>
P60, P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old). Printed online bills are acceptable. <u>Mobile</u> <u>phone bills are not acceptable</u>)	35	
Bank/Building Society/Credit Union statement	35	

The VO then completes the below declaration. VO's are to advise the applicant to send a photocopy of the produced documents to the office with the rest of the Garda Vetting forms.

Step 3: *(to be signed by Validation Officer)*

I have checked the identity of the application in the attached Garda Vetting application form against the documents marked on page 2 and confirm that this is the person application for a disclosure certificate. I have informed the applicant that this information will be passed to the Volleyball Association of Ireland and they have agreed to share their personal information with Volleyball Association of Ireland and appropriate, relevant organisations.

Name: _____
 Club/Organisation: _____
 Role: _____
 Contact Number: _____
 Email: _____
 Signed: _____
 Date: _____

