



VI Volleyball
Ireland

Club Support & Participation Officer

Candidate Brief

Background

Volleyball Ireland is a progressive National Governing of Sport in the twenty-six counties of Ireland. We value integrity, ambition, inclusivity, teamwork and a passion for continuous improvement.

With a multi-cultural membership, strong schools programme and dedicated volunteers operating at all levels of the game we are excited about our future growth.

The sport is undergoing a period of change with participation rates across both Volleyball & Beach Volleyball formats of the game rising. With a new brand identity, innovative programmes and exciting competitions being developed, the future for Volleyball in Ireland is bright.

We are looking for an energetic, passionate and determined **Club Support & Participation Officer** to help continue the sport's rise, working with our member clubs to grow participation across the country.

The Club Support & Participation Officer will be able to put their stamp on an ambitious sporting body, implementing important projects and making an impact on communities across Ireland.

The Club Support & Participation Officer will be responsible for delivering some exciting projects including: DIVA, Social Volley and Chair Volley, whilst implementing our GrowVolley programme to help clubs develop.

The successful candidate will be delivering some key education programmes such as our Online TY Leaders programme and inspiring Young Leaders within our club network – this project will include the development of Volleyball Ireland's first Youth Council which will ensure young people are in a position to influence and shape programmes, projects and competitions.

This is an exciting role for someone with a passion for sports development and the energy to inspire young people and new players into Volleyball.

The position is initially offered on a full time, 2-year fixed term contract, with an extension subject to continued Sport Ireland grant support.

Key Responsibilities:

- The Club Support & Participation Officer's primary responsibility shall be the delivery of key programmes to encourage more people to play volleyball.
- Support clubs to implement a range of programmes such as Social Volley, Play Volley, CEV School Project and inclusion projects.
- Support clubs with grant applications and oversee a number of Volleyball Ireland ran grant schemes including the Net & Post Replacement project.
- Lead the development of a new Summer Camp programme that supports clubs to deliver camps during the School holidays.
- Lead the development of the Beach Club project that develops new Beach Volleyball Clubs, helping grow this exciting format of the game.
- Lead the delivery of our Women in Sport DIVA programme, which develops coaches and social volley players in colleges around Ireland.
- Assist the National Development Manager in the delivery of the Schools & Youth Competition programme.
- To provide key support to the National Development Manager with regard to strategic planning and operational implementation of annual plans.
- Support clubs to ensure relevant compliance in areas such as Safeguarding and Anti Doping, including roll out of the new Sport Ireland Safeguarding Audit scheme.
- Ensure the correct implementation of key policies and processes.
- To keep the National Development Manager apprised regarding the delivery of activities and regarding any risks that may present themselves.

Experience & Knowledge:

- Proven ability to deliver sports programmes, events and activities.
- Knowledge of key principles of Safeguarding policies and processes.
- Knowledge of the sporting sector and how it operates.
- Experience and/or relevant sports development qualifications.

Competencies & Attributes:

- Can communicate effectively with a wide range of stakeholders.
- Willingness to be accountable and measured on performance
- Skilled at prioritising, multi-tasking and problem solving

- Ability to provide clear, informative and relevant information
- Excellent presentation and communication skills
- Is energetic, highly motivated and enthusiastic
- Is motivated to raise participation in sport

Terms, Conditions & Benefits:

- Full Time & initial 2-year fixed term contract with extension subject to funding
- Pension contributions
- Dublin office or remote working is available for day-to-day operational functions, as well as work within the community and school settings
- Access to Sport Ireland training opportunities in a range of relevant topics

Process:

- Deadline for Applications is midnight Sunday September 26th
- Please send a cover letter and CV outlining your suitability for the role to cdo@volleyballireland.com
- Interviews will be held w/c October 4th