



Volleyball  
Ireland



**Candidate Brief:  
CLUB SUPPORT &  
COMMUNITY DEVELOPMENT  
OFFICER**

## Background

Volleyball Ireland is a progressive National Governing of Sport in the twenty-six counties of Ireland. In 2022, Volleyball Ireland was named *Irish Sport's NGB of the Year*.

With a multi-cultural membership, strong schools programme and dedicated volunteers operating at all levels of the game we are excited about our future growth.

The sport is undergoing a period of change with participation rates across both Volleyball & Beach Volleyball formats of the game rising. With a new brand identity, innovative programmes and exciting competitions being developed, the future for Volleyball in Ireland is bright.

We are looking for an energetic, passionate and determined **Club Support & Community Development Officer** to help continue the sport's rise, working with our member clubs to grow participation across the country.

The Club Support & Community Development Officer will be able to put their stamp on an ambitious sporting body, implementing important projects and making an impact on communities across Ireland. They will lead our successful Sport Ireland funded *Women in Sport* programmes.

The Club Support & Community Development Officer will be responsible for driving the development of new Volleyball clubs, and supporting the growth of existing ones in an inclusive and sustainable way.

The successful candidate will be delivering some key education programmes such as our Online TY Leaders programme and inspiring Young Leaders within our club network.

They will work with partners such as CARA, Sporting Pride and Local Sports Partnership to promote Volleyball opportunities and programmes to everyone in the community.

This is an exciting role for someone with a passion for sports development and the energy to inspire young people and new players into Volleyball.

The position is initially offered on a full time, 2-year fixed term contract, with an extension subject to continued Sport Ireland grant support.

**Key Responsibilities:**

- The Club Support & Community Development Officer's primary responsibility shall be the development of key programmes and supports to encourage more people, from all backgrounds and abilities to play volleyball.
- The successful candidate will actively support existing clubs to grow sustainably and help kick start the development of new clubs around Ireland.
- Help grow our community through the development and implementation of an innovative competitions and events programme.
- Support clubs to implement a range of programmes such as Social Volley, Play Volley and the CEV School Project.
- Develop programmes for people with a disability including Sitting Volley and Chair Volley.
- Lead the development of the Beach Club project that develops new Beach Volleyball Clubs, helping grow this exciting format of the game.
- Lead the delivery of our Women in Sport DIVA programme, which develops coaches and social volley players in colleges around Ireland.
- Assist the National Development Manager in the delivery of the Schools & Youth Competition programme.
- To provide key support to the National Development Manager with regard to strategic planning and operational implementation of annual plans.
- Support clubs to ensure relevant compliance in areas such as Safeguarding and Anti Doping, including roll out of the new Sport Ireland Safeguarding Audit scheme.
- Ensure the correct implementation of key policies and processes.
- To keep the National Development Manager apprised regarding the delivery of activities and regarding any risks that may present themselves.

**Experience & Knowledge:**

- Proven ability to deliver sports programmes, events and activities.
- Knowledge of key principles of Safeguarding policies and processes.
- Knowledge of the sporting sector and how it operates.
- Experience and/or relevant sports development qualifications.

**Competencies & Attributes:**

- Can communicate effectively with a wide range of stakeholders.
- Willingness to be accountable and measured on performance
- Skilled at prioritising, multi-tasking and problem solving
- Ability to provide clear, informative and relevant information
- Excellent presentation and communication skills
- Is energetic, highly motivated and enthusiastic
- Is motivated to raise participation in sport

#### **Terms, Conditions & Benefits:**

- Full Time & initial 2-year fixed term contract with extension subject to funding
- Pension contributions
- Dublin office or remote working is available for day-to-day operational functions, as well as work within the community and school settings
- Access to Sport Ireland training opportunities in a range of relevant topics

#### **Process:**

- Deadline for Applications is midnight Sunday May 14<sup>th</sup>.
- Please send a cover letter and CV outlining your suitability for the role to [cdo@volleyballireland.com](mailto:cdo@volleyballireland.com)
- Interviews will be held w/c May 22<sup>nd</sup>.